



# GETABEC

Boiler & Burner Specialist

German-Thai Boiler Engineering Cooperation



## บริษัท เจตาเบค จำกัด (มหาชน)

GETABEC PUBLIC COMPANY LIMITED



### หนังสือเชิญประชุมสามัญผู้ถือหุ้น ประจำปี 2564

INVITATION LETTER 2021



No. GTB002/2021

April 5, 2021

**Subject** Invitation to the Annual General Meeting of Shareholders for the Year 2021

**To** Shareholders  
Getabec Public Company Limited

- Enclosures**
1. A Copy of the Minutes of the Annual General Meeting for the Year 2020 convened on June 16, 2020
  2. Annual Report for the Year 2020 and the Financial Statements for the Year 2020 ending December 31, 2020 (QR Code)
  3. Information of Persons who are Nominated to be Director(s)
  4. Information of Persons who are Nominated to be Auditor(s)
  5. Guidelines for Proxy, Registration, Documents and Evidences of Right Required to be Presented by the Persons Attending the Meeting on the Date of Meeting
  6. Company's Articles of Association in connection with the Shareholders' Meeting
  7. Three Proxy Forms (Form A, Form B and Form C)
  8. Information of Company's Independent Directors who represent to be a Proxy of Shareholders
  9. Procedures for Attending the Annual General Meeting of Shareholders for the Year 2021 and Voting Methods
  10. Map of the Venue for the Annual General Meeting of Shareholders for the Year 2021

The Board of Directors of Getabec Public Company Limited ("Company") by its Meeting No. 2/2564 on March 2, 2021 has resolved that the Annual General Meeting of Shareholders for the year 2021 shall be convened on April 20, 2021, at 2 p.m., at Suan Luang Room 1-3, 1st Floor, Novotel Hotel, Bangkok, Bang Na, No. 333, Srinakarin Road, Nong Bon Sub-district, Prawet District, Bangkok 10250 as per the following agenda:

**Agenda 1** To Certify the Minutes of the Annual General Meeting of Shareholders for the Year 2020 convened on June 16, 2020

**Facts and Reasons** The minutes of the Annual General Meeting of Shareholders for the year 2020 convened on June 16, 2020 has been prepared and completed by the Company within 14 days from the date of the Annual General Meeting of Shareholders. The Board of Directors of the Company has already submitted the minutes to the Stock Exchange of Thailand and the Ministry of Commerce within the period specified by law and has published the minutes on the website of the Company (www.getabecboiler.com).

**Board of Directors' Opinion** The Board of Directors considered that the minutes of the Annual General Meeting of Shareholders for the year 2020 convened on June 16, 2020 was correctly and completely recorded and that it shall be proposed to the Annual General Meeting of Shareholders for the year 2020 to certify, as per the details in **Enclosure (1)**.

**Voting** This resolution shall be adopted by majority of votes of the shareholders who attend the meeting and are entitled to vote.

**Agenda 2 To Acknowledge the Performance of the Company for the Year 2020**

**Facts and Reasons** Article 41 (1) of the Company's Articles of Association specify that the Company shall To report the Company's performance for the past year to the Shareholders' Meeting for consideration. In this regard, the Board of Directors has prepared the Performance Report for the year 2020 ending December 31, 2020 for the shareholders' acknowledgement of the mentioned Company's performance for the year 2020.

**Board of Directors' Opinion** The Board of Directors considered that the Shareholders' Meeting should acknowledge the report of the Company's performance for the year 2020 without requiring a resolution, as per the details in **Enclosure (2)**.

**Voting** This agenda is for acknowledgement and does not require shareholders' voting.

**Agenda 3 To Consider and Approve the Company's Financial Statements for the Year 2020 ending December 31, 2020 Audited by the Auditor**

**Facts and Reasons** Section 112 of the Public Limited Company Act B.E. 2535 (and the Amendments) and Article 41(2) of the Company's Articles of Association specify that the Company shall prepare the Balance Sheets and Profit and Loss Statements for the previous year to be proposed to the Annual General Meeting of Shareholders to certify. In order to comply with the law and the Company's Articles of Association, the Company has prepared the Financial Statements for the year 2020 ending December 31, 2020 and had it audited by the Certified Public Accountant prior to the submission for the approval of the Shareholders' Meeting. In addition, the Company's Financial Statements for the Year 2020 ending December 31, 2020 has been reviewed by the Audit Committee and the Board of Directors of the Company and has been audited and certified by the Certified Public Accountant.

**Board of Directors' Opinion** The Board of Directors of the Company considered that the Shareholders' Meeting should approve the Company's Financial Statements for the Year 2020 ending December 31, 2020 reviewed by the Audit Committee and the Board of Directors and audited and certified by the Certified Public Accountant of the Company, as per the details in **Enclosure (2)**.

**Voting** The resolution of this agenda shall be adopted by majority of votes of the shareholders who attend the meeting and are entitled to vote.

**Agenda 4 To Consider and Approve the Allocation of the Net Profit and the Dividend Payment for the Year 2020**

**Facts and Reasons** Section 116 of the Public Limited Company Act B.E. 2535 (and the Amendments) and Article 47 of the Company's Articles of Association specify that the Company shall allocate the net profit as legal reserve at a rate of not less than five (5) percent of yearly net profit deducted by the accumulated loss carried forward (if any) until the legal reserve reaches the amount of not less than ten (10) percent of the registered capital of the Company. In 2020, the Company had the net profit of 33,667,475.66 baht (Separate statements), the cumulative net profit of 192,858,503.12 baht and the legal reserve for the Year 2020 of 24,000,000 baht. Therefore, the Company has already completed the legal reserve amount pursuant to the Public Limited Company Act B.E. 2535 (and the Amendments) and the Company's Articles of Association.



The Company has a policy to pay dividends each year at the rate of not less than 40% of the net profit according to the Company's separate financial statements in each accounting period after deducting corporate income tax and various types of reserves as required by law.

**Board of Directors' Opinion:** It is deemed appropriate to propose that the Shareholders' Meeting consider the dividend payment for the year 2020 performance by offering a cash dividend at the rate of 0.020 baht per share, which is a payment from the net profit of the promoted business (BOI). ) at the rate of 0.01375 baht per share and from the net profit of the business not eligible for investment promotion at the rate of 0.00625 baht per share for 960,000,000 ordinary shares as the total dividend payment of 19,200,000.00 baht, which is a 57.03 percent dividend payment of the 2020 net profit (separate statement) in line with the specified dividend payment policy.

The said dividend payment is still uncertain as it has to wait for approval from the Annual General Meeting of Shareholders for the year 2021. The Board of Directors has determined the names of shareholders who are entitled to receive dividends (Record Date) on April 30, 2021 and scheduled cash dividend payment by May 19, 2021.

**Voting** The resolution of this agenda shall be adopted by majority of votes of the shareholders who attend the meeting and are entitled to vote.

**Agenda 5** To Consider and Approve the Election of Directors instead of the Retired Directors by Rotation for the Year 2021

Facts and Reasons Section 71 of the Public Limited Company Act B.E. 2535 (and the Amendments) and Article 20 of the Company's Articles of Association specify that one-third (1/3) of the total number of directors shall be required to retire from their office by rotation at every General Meeting of Shareholders. If the number of directors makes it impossible to divide them into 3 equal parts, the number of directors nearest to one-third (1/3) shall retire from the office. Retired directors may be re-elected. In this regard, the mentioned retired Directors by rotation shall be as follows:

- |  |   |
|--|---|
| 1) Assoc. Prof. Dr. Paritud Bhandhubanyong | Chairman of the Board of Directors / Chairman of the Nomination and Remuneration Committee / Independent Director |
| 2) Dr. Kamol Takkabutr                     | Chairman of the Risk Management Committee / Independent Director  |

The Nomination and Remuneration Committee has considered and resolved that the two directors who have retired by rotation for the year 2021 are knowledgeable and competent, suitable for serving as a director of the Company. As well as having complete qualifications as stipulated by laws. Therefore, it was deemed appropriate for the Board of Directors to propose that the Shareholders' Meeting consider and approve the re-election of the two mentioned 2 Directors who retired by rotation to serve as directors of the Company and in various positions as original for another term as follows: 1) Assoc. Prof. Dr. Paritud Bhandhubanyong and 2) Dr. Kamol Takkabutr.

Board of Directors' Opinion: The Board of Directors, excluding the interested directors, has considered and agreed as proposed by the Nomination and Remuneration Committee that the Shareholders' Meeting should consider and approve the appointment of 1) Assoc. Prof. Dr. Paritud Bhandhubanyong and 2) Dr. Kamol Takkabutr to be re-elected as the Company's Directors since they are knowledgeable and competent, suitable for serving as Directors of the Company and having complete qualifications as stipulated by laws, as per the details in **Enclosure (3)**.

Voting The resolution of this agenda shall be adopted by majority of votes of the shareholders who attend the meeting and are entitled to vote.

**Agenda 6** To Consider and Approve the Remuneration of the Directors for the Year 2021

Facts and Reasons Section 90 of the Public Limited Company Act B.E. 2535 (and the Amendments) specifies that a company shall not pay money or give any other property to directors unless it is the payment of remuneration under the Articles of Association of the company and Article 25 paragraph one of the Company's Articles of Association specifies that the directors of the Company are entitled to receive remuneration from the Company according to the consideration and resolution of the Shareholders' Meeting. The remuneration may be fixed in a certain amount or may be paid according to specific regulations or changed from time to time or may be effective until the Shareholders' Meeting passes a resolution to change such remuneration. In addition, directors of the Company are also entitled to receive allowance and welfare according to the Company's regulations.

In determining the remuneration of directors for the year 2021, the Nomination and Remuneration Committee has considered from the Director Compensation Survey Report of the Thai Institute of Directors Association by comparing with reference in the same industry, including considering the company's business plans. Then, the Board of Directors agreed to propose to the Shareholders Meeting to consider and approve the determination of directors' remuneration for the year 2021 as follows:

To maintain the monthly remuneration rate and meeting allowance per time equal to the year 2020 by using the total amount not exceeding 2,500,000.00 baht, details as follows:

Position	2020 (Baht)		2021 (Baht)	
	Monthly Remuneration	Meeting Allowance	Monthly Remuneration	Meeting Allowance
<b><u>The Board of Directors</u></b>				
- Chairman of the Board of Directors	30,000	10,000	30,000	10,000
- Director of Sub-Committee	15,000	10,000	15,000	10,000
- Non-Executive Director	10,000	10,000	10,000	10,000
- Executive Director	10,000	10,000	10,000	10,000
<b><u>Audit Committee</u></b>				
- Chairman of the Audit Committee	None	10,000	None	10,000
- Audit Committee Member	None	10,000	None	10,000
<b><u>Risk Management Committee</u></b>				
- Chairman of the Risk Management Committee	None	10,000	None	10,000
- Risk Management Committee Member	None	10,000	None	10,000
<b><u>Nomination and Compensation Committee</u></b>				
- Chairman of the Nomination and Compensation Committee	None	10,000	None	10,000
- Nomination and Compensation Committee Members	None	10,000	None	10,000

**Note:**

1. The director of the Company who is the chairman of the Board and/or the chairman of the sub-committee shall be entitled to receive the remuneration fixed for his highest position only.
2. The directors of the Company and the members of any sub-committee shall be entitled to receive the meeting allowance of each meeting of the Board/committee not more than once a month.
3. The director who is the employee of the Company shall be entitled to monthly remuneration.
2. **Directors' Bonus:** The Company proposed to pay the Directors' Bonus in the amount of not more than 1,000,000 baht and the Board of Directors will have authority to consider the mentioned payment of bonus to the director.

Each director shall be entitled to receive only one payment of bonus at the ratio fixed for his highest position in the Company, and the director whose term of office is less than one year shall receive remuneration in proportion of the time being in the position.

**Board of Directors' Opinion:** The Board of Directors considered and passed the resolution in accordance with the proposal of the Nomination and Remuneration Committee and deemed as appropriate to seek for the approval of the directors' remuneration for the year 2021 of the Shareholders' Meeting as shown above.

**Voting** The resolution of this agenda shall be adopted by no less than two-thirds of total votes of the shareholders who attend the meeting.

**Agenda 7 To Consider and Approve the Appointment and Remuneration of the Auditors for the Year 2021**

**Facts and Reasons** Section 120 of the Public Limited Company Act B.E. 2535 (and the Amendments) specifies that at an Annual General Meeting of Shareholders of each year, there shall be an appointment of auditors and the determination of an audit fee of the company and in appointing an auditor, the former auditor may be re-appointed and Article 41(5) of the Company's Articles of Association specifies that the matters to be considered at the Annual General Meeting shall be the appointment of the auditors and the stipulation of the auditor remuneration. The Audit Committee has considered and agreed to select an auditor from ANS Audit Company Limited, the former auditor of the Company by considering the independence, the performance and the appropriateness of audit fees. It is appropriate for the Board of Directors to propose that the Shareholders' Meeting consider approving the appointment of the former auditors of the Company as the auditors for the year 2021, with the list of auditors as follows:

Mr.Atipong Atipongsakul	CPA No. 3500 or
Mr.Vichai Ruchitanont	CPA No. 4054 or
Mr.Sathien Vongsnan	CPA No. 3495 or
Ms.Kultida Pasurakul	CPA No. 5946 or
Mr.Yuttapong Chuamuangpan	CPA No. 9445

They are the auditors of the ANS Audit Company Limited. In case these Certified Public Accountants are unavailable, ANS Audit Company Limited shall provide the other Certified Public Accountants who were approved by SEC to perform audits and propose opinions in the financial statements of the Company in place of the above Certified Public Accountants. The audit fees for the year 2021 and quarterly review fees of financial statements are 2,850,000 baht which increases from the previous year for 25,000 baht, in comparison with the audit fee for the year 2020 as follows:

Auditors' Remuneration	2021	2020
Audit Fee	2,850,000	2,825,000

**Board of Directors' Opinion** The Board of Directors considered and approved the proposal of the Audit Committee and accordingly requests the Annual General Meeting of Shareholders for the year 2021 to consider and approve the appointment of the auditors and the remuneration of the auditors for the year 2021 by referring to the auditor list and auditor's remuneration of the year 2021 above.

In addition, the auditors proposed to be appointed do not have any relationship with or interest in the Company/subsidiaries/ executive officers/majority shareholders or any other person related to the said persons. Therefore, the proposed auditors are considered independent in terms of auditing and proposing opinions in the financial statements of the Company, as per the details in **Enclosure (4)**.

**Voting** The resolution of this agenda shall be adopted by majority of votes of the shareholders who attend the meeting and are entitled to vote.



#### **Agenda 8 Other Matters (If Any)**

This agenda is set in order to give the shareholders the opportunity to ask questions and/or propose recommendations which are beneficial to the Board of Directors and/or to allow the directors to explain the answers to the questions or doubts (if any).

Any shareholder who wishes to give a proxy to the other person to attend the meeting and vote on behalf of him shall fill in only one form of the proxy, as per details enclosed herewith as **Enclosure (7)** and affix stamp duty of 20 baht. The document or evidence proving the status of the shareholder or the representative of the shareholder who is entitled to attend the meeting as specified in Enclosure (5) shall also be submitted or presented.

In this regard, the shareholders can give a proxy to the Company's Independent Directors whose names and details are listed in the **Enclosure (8)** to attend the meeting and vote on behalf of the shareholders. Please kindly submit the proxy to the Company within April 16, 2021 or submit the said proxy to the registration staff at the meeting before attending the meeting.

All shareholders are invited to attend the Annual General Meeting of Shareholders for the year 2021 on April 20, 2021, at 2 p.m., at Suan Luang Room 1-3, 1st Floor, Novotel Hotel, Bangkok, Bang Na, No. 333, Srinakarin Road, Nong Bon Sub-district, Prawet District, Bangkok 10250. The shareholders may read the steps for attending the meeting and voting in the **Enclosure (9)**. The map of the meeting venue is enclosed herewith as the **Enclosure (10)**.

Yours sincerely,

Getabec Public Company Limited



(Assoc. Prof. Dr. Paritad Bhandhubanyong)

Chairman of the Board of Directors

**Minutes of the Annual General Meeting of Shareholders for the Year 2020**  
**of**  
**Getabec Public Company Limited**

The Meeting was convened on Tuesday 16<sup>th</sup> of June 2020 at 14.00 hours at Grand Ballroom B, Maple – Bangna Hotel, No. 9, Srinakarin Road, Bangna Sub-District, Bangkok 10260.

**The directors attended the Meeting were as follows:**

- |   |   |
|---|---|
| 1. Assoc. Prof. Dr. Paritud Bhandhubanyong    | Chairman of the Board of Directors/<br>Independent Director/ Audit Committee Member |
| 2. Mr. Suchat Mongkhonaripong                 | Vice Chairman of the Board of Directors/Chief Executive Officer                     |
| 3. Assoc. Prof. Dr. Aekkachai Nittayagasetwat | Chairman of the Audit Committee/Independent Director                                |
| 4. Dr. Kamol Takabut                          | Chairman of the Risk Management Committee/<br>Independent Director                  |
| 5. Ms. Surang Mongkhonaripong                 | Director  |
| 6. Mr. Chalard Na Ranong                      | Director  |

**The director who did not attend the Meeting was as follow:**

- |                       |          |
|-----------------------|----------|
| 1. Mrs. Hansa Bodipat | Director |
|-----------------------|----------|

**The Executive Officers attended the Meeting were as follows:**

- |                              |   |
|------------------------------|---|
| 1. Mr. Prajint Kongsakorn    | Vice President  |
| 2. Mrs. Kessuda Yasothorn    | Marketing Manager   |
| 3. Ms. Wanna Hangaroonprasan | Internal Audit Manager                                    |
| 4. Mr. Pramuk Thanapornpun   | Counsel   |
| 5. Mr. Tinnakorn Naklang     | Corporate Secretary / Secretary to the Board of Directors |

**The persons being invited to attend the Meeting were as follows:**

- |  |   |
|--|---|
| 1. Mr. Somjit Sersansie and his team   | from KTB Law Co., Ltd. as the Legal Advisor |
| 2. Mr. Vichai Ruchitanont and his team | from ANS Audit Co., Ltd. as the Auditor     |

This Meeting was overseen by the Legal Advisor for its proper convening in due compliance with the laws and Company's Articles of Association. The Legal Advisor was also inspector for vote counting in this Meeting.

Ms. Thitima Kerdtong, the Master of Ceremonies (the "MC"), informed the Meeting that the Chairman would carry out this Annual General Meeting of Shareholders for the Year 2020 in accordance with the meeting agendas specified in the relevant Notice of Annual General Meeting which was sent to the shareholders earlier in advance as follows:

- |           |   |
|-----------|---|
| Agenda 1  | To certify the Minutes of the Annual General Meeting of Shareholders for the Year 2019, duly held on 23 April 2019;   |
| Agenda 2  | To acknowledge the Company's business performance for the year 2019;  |
| Agenda 3  | To consider approving the Company's 2019 Financial Statement for the fiscal year ended 31 December 2019, which was duly audited by the licensed auditor;                                  |
| Agenda 4  | To consider approving the allocation of net profit as legal reserve for the Year 2019;  |
| Agenda 5  | To consider approving the non – payment of dividend for the year 2019 and declaring the interim dividend payment;   |
| Agenda 6  | To consider approving the re-election of directors who retired by rotation for the year 2020;   |
| Agenda 7  | To consider approving the directors' remuneration for the Year 2020;  |
| Agenda 8  | To consider approving the appointment of auditor and fixing auditor's remuneration for the year 2020;   |
| Agenda 9  | To consider approving the amendment of the Company's Articles of Association;   |
| Agenda 10 | To consider approving the increasing of the Company's Objectives and amendment to Clause 3 of the Company's Memorandum of Association to be in line with the Objectives so increased; and |
| Agenda 11 | Other matters (if any).   |

The MC further explained the details of voting method and vote counting of each and every meeting agenda as follows:

- For voting, each shareholder had the number of votes equal to the number of shares held by him/her at the rate of one share per one vote. Each shareholder was entitled to vote approve, disapprove or abstain, only either one choice, on each and every agenda, otherwise his/her ballot would be regarded as void. In case of voting by proxy, the proxy holder must vote by the same method as afore-mentioned except in the case of proxy granted by foreign shareholder who appointed the custodian in Thailand to take deposit and take care of their shares which, in such a case, the proxy

holder must vote in due compliance with the intention expressed by such foreign shareholder as specified in the relevant proxy form.

2. For vote counting in each and every agenda, a simple majority vote was required unless otherwise specified by law. The voting methods were thus classified into 4 categories as follows:

Category 1: Agenda numbers 1,3,4,5,6 and 8 were ordinary agendas which required a simple majority vote of shareholders attended and voted in the Meeting;

Category 2: Agenda numbers 9 and 10 were fixed for approving the amendment of the Company's Articles of Association and increasing of Objectives, as well as amendment of Clause 3 of the Company's Memorandum of Association to be in line with the Objectives so increased, which required not less than three-fourths of the total number of votes of the shareholders attended and entitled to vote in the Meeting;

Category 3: Agenda 7 was fixed for approving the directors' remuneration for the year 2020 which required not less than two-thirds of the total number of votes of the shareholders attended the Meeting; and

Category 4: Agenda 2 was fixed for acknowledgement purpose which required no voting.

3. To ensure the convenient and quick vote counting at the Meeting, the vote counting would be conducted basing purely on the deductions of "Disapprove" and "Abstain" votes from the total number of votes of the shareholders or proxy holders attended the Meeting and voted on each agenda. Any shareholder or proxy holder who would like to vote "disapprove" or "abstain" must raise his/her hand, then the Company's staff would collect his/her voting ballot. In case there was no shareholder proposed his/her opinion or raised objection or commented on any agenda otherwise, it would be deemed that the Meeting had unanimously resolved to approve such agenda.
4. To ensure the transparency of vote collecting in due compliance with corporate compliance principle, the Company's staff would collect all voting ballots simultaneously after Meeting adjourned. Any shareholder wished to leave the Meeting before time must submit his/her ballot to the Company's vote counting staff before leaving. And, to enable all the Company's shareholders to acknowledge and go over the Minutes of this Annual General Meeting, the Company would publicize the Minutes of this Annual General Meeting in the Company's website by 14 days after the Meeting.
5. To ensure the transparency of vote counting, the MC had invited 1 volunteer from the shareholders attended the Meeting to be the joint-inspector in inspecting the vote and vote counting processes together with the Legal Advisor and the Company's representative.
6. For proper processing and Meeting time control for each and every agenda, the Company would set Q&A session at the end of each and every agenda. Any shareholder wished to ask a question must raise his/her hand and could ask his/her



question only after permitted by the Chairman. Before asking the question, after being permitted, such shareholder must identify himself/herself by informing his/her name-surname and indicating that he/she was a shareholder or proxy holder, in order to allow the Company to correctly and completely take the minutes of the Meeting. In addition, the shareholders were kindly requested to ask only questions that definitely relevant to each agenda. Other irrelevant questions can be asked during Agenda 11 : Other Matters (if any).

After that, the MC informed the Meeting that 16 shareholders of Getabec Public Company Limited (the “Company”) holding a total number of 728,963,130 shares attended the Meeting in persons, with 30 proxy holders holding a total number of 10,380,880 shares attended the Meeting that resulted a total number of 46 shareholders holding 739,344,010 shares representing 77.0150% of the total number of duly sold 960,000,000 shares of the Company, and thus a quorum of the Meeting was duly constituted according to Article 38 of the Articles of Association of the Company. Assoc. Prof. Dr. Paritud Bhandhubanyong, the Chairman of the Board of Directors, was thereby invited to open the Meeting.

Assoc. Prof. Dr. Paritud Bhandhubanyong, the Chairman of the Board of Directors presided as Chairman of the Meeting (the “Chairman”), thanked all the shareholders and proxy holders for sparing their valued time attending this Meeting and thereby opened the Annual General Meeting of Shareholders for the Year 2020.

**The Meeting started at 14.00 hours**

**Agenda 1: To certify the Minutes of the Annual General Meeting of Shareholders for the Year 2019, duly held on 23 April 2019**

The Chairman informed the Meeting that the Board of Directors of the Company had prepared and completed the minutes of the Annual General Meeting of Shareholders for the Year 2019, duly held on Tuesday 23<sup>rd</sup> of April 2019, by 14 days from the meeting date. Said minutes was submitted to the Stock Exchange of Thailand and the Ministry of Commerce within the period specified by law and publicized on the website of the Company ([www.getabecboiler.com](http://www.getabecboiler.com)) as per the details described under **Enclosure (1)** enclosed with the Notice of the Annual General Meeting of Shareholders for the Year 2020 that duly sent to the shareholders by the Company in advance.

The Company’s Board of Directors had considered and found the minutes of the Annual General Meeting of Shareholders for the Year 2019, duly held on Tuesday 23<sup>rd</sup> of April 2019, was taken correctly and completely recorded, and thus the minutes of the Annual General Meeting of Shareholders for the Year 2019 should be certified by this Meeting.

The Chairman gave the Meeting the opportunity to ask question or propose additional opinion on this Agenda. There was no shareholder asking question or proposing additional opinion, the Chairman therefore asked the Meeting to consider certifying the said meeting minutes. The resolution on this Agenda must be passed by majority vote of the shareholders attended and voted in the Meeting.

**Resolution:** After due consideration, the Meeting resolved by majority vote of shareholders attended and voted in the Meeting that the minutes of the Annual General Meeting of Shareholders for the Year 2019, duly held on Tuesday 23<sup>rd</sup> of April 2019, be certified as proposed by the Chairman, details of which are as follows:

Voting	Number of Votes (1 share = 1 vote)	Percentage (%)
Approved	739,344,010	100.0000
Disapproved	0	0
<b>Total</b>	739,344,010	100.0000
Abstained	0	0
Voided Ballot	0	0

**Agenda 2: To acknowledge the Company's business performance for the year 2019.**

The Chairman assigned Mr. Prajint Kongsakorn, the Vice President, to summarize and propose the information on the Company's business performance of the previous year to the Meeting, details of which were as described in the QR Code provided under **Enclosure (2)** enclosed with the Notice of the Annual General Meeting of Shareholders for the Year 2020 that duly sent to the shareholders by the Company in advance.

Mr. Prajint Kongsakorn informed the Meeting that in the previous year of 2019, Getabec Public Company Limited and its subsidiary had total income of Baht 1,409.43 Million, increased from the earlier year for Baht 392.87 Million or 38.56% increased from 2018 which the Company yielded Baht 1,018.74 Million as total income. The income structure consisted of income generated from contracts in the amount of Baht 1,214.38 Million which increased by 50.29% as a result of several huge projects obtained by the Company with their projects values varied from Baht 100-500 Million i.e., biomass power plant project and waste-to-energy plant project, whilst GTV, the Company's subsidiary, also got projects both from Thai companies i.e., Charoen Pokphand Group and multinational companies i.e., Nestle and Vinfast.

The Company had income generated from services in the amount of Baht 182.37 Million which decreased by 6.89% as a result of the Company's policy to rotate staffs from service function to serve contractual projects function for its highest efficiency, that resulted a reduced numbers of service function's staff and income. The Company had other income in 2019 in the amount of Baht 12.68 Million that resulted a total income of the Company in 2019 of Baht 1,409.43 Million.

In 2019, the Company had gross profit of Baht 228.91 Million which increased by 111.31%, with net profit of Baht 82.53 Million which increased by 11,182.38%. The gross profit margin and the net profit margin were 16.39% and 5.91% respectively. Since gross profit earned in 2019 is higher than 2018 as a result of the Company's policy to put more

control on contractual projects' costs and expenditures. The remarkable increase of net profit in 2019 resulted from good profit yielded from huge projects and more effective control of projects' costs and expenditures.

The Company had total assets of Baht 1,127.77 Million which increased by 31.77%, resulted from the increases of contract assets and unbilled receivables, with total liability of Baht 380.47 Million which increased by trader account payable and other account payables.

In 2019, the Company had shareholders' equity of Baht 747.30 Million which increased by 22.89% comparing to the earlier year, as a result of unappropriated retained earnings, and the Company had a debt to equity ratio that increased by 0.51 time.

The Chairman gave the Meeting the opportunity to ask question or propose additional opinion on this Agenda. The shareholders asked questions as follows;

Mr. Anu Wongsarakit, the shareholder attending the Meeting in person, asked how much was the Company's backlog remained nowadays and whether and how the Company would get more big projects in the future with this Covid 19 financial crisis that caused many industries and factories to close their business operations.

Mr. Suchat Mongkhonaripong answered that the Company's backlog for the 1<sup>st</sup> quarter was approximately Baht 500-600 Million, which was mixture of both big and small projects

Mr. Anu Wongsarakit, the shareholder attending the Meeting in person, further asked about the Company's approximate production capacity after rotation of staffs from service function to contract function.

Mr. Prajint Kongsakorn explained that the rotation of staffs from service function to serve contract function was only temporary to serve some contractual projects' emergency. The Company's production capacity was not yet 100% utilized at this stage that allowed the Company to continuously accept and work on more projects.

Mr. Suchat Mongkhonaripong added on top that the Company emphasized on quality of staff and focused mainly on staff's efficiency in working on various tasks at one time, and not only on a particular one. Since the Company's business operation nowadays needs more flexibility and variety to perfectly serve different characters of works in each year. If Company's growth of business was good, the number of projects would be increased. But if the Company's growth of business was not good in any particular year with projects number decreased, the Company would instead focus more on services functions. However, the Company was also trying to well balance its number of staffs, not to be more or less.

Mr. Anu Wongsarakit, the shareholder attending the Meeting in person, further asked about possibility for the Company to get more projects in Vietnam after current projects in Vietnam end.



Mr. Suchat Mongkhonaripong answered that the big project in Vietnam was nearly completed with 80% revenue recognition which the Company just received the payment from Vietnamese project owner last month. In addition, the new projects were well operated with more new projects queued in the pipeline.

Mr. Anu Wongsarakit, the shareholder attending the Meeting in person, asked if the Company tended to expand its business to China or India.

Mr. Suchat Mongkhonaripong explained that China and India were complex countries with high competition, the Company thus only focused to operate its business in countries nearby and those in Southeast Asia.

Mr. Anu Wongsarakit, the shareholder attending the Meeting in person, asked about the impacts from Covid 19 crisis to the Company, the Company's current situation and tended situation forecasted for the 2<sup>nd</sup> quarter.

Mr. Suchat Mongkhonaripong informed the Meeting that, in the past March and April, the Company got quite a serious impact from Covid 19 crisis resulted from the rather strict controlling measures of the Government. The lucky was the Company's major customers were in food industry, whilst major customers of the Company can be categorized into 3 groups, namely; 1. Foods and beverages, 2. Alternative energy and 3. Biotechnology that Covid 19 caused a significant growth to these businesses. Hence, despite Covid 19 impact caused, the Company still foreseen a remarkable growth in the near future.

Mr. Anu Wongsarakit, the shareholder attending the Meeting in person, further asked if the Company would get more than 5% margin.

Mr. Suchat Mongkhonaripong answered that the Company could maintain net margin at 5-7%. Higher net margin would also cause higher GP and competition and would be harder for the Company to get more sale turnover. The Company then chosen to maintain sale turnover at its current level since the Company opined that expansion of market was more important than making more net profit. If the Company could expand its market, the total net profit would surely be increased.

Mr. Anu Wongsarakit, the shareholder attending the Meeting in person, asked if the Company planned to increase its number of services centers or branch offices to serve the needs of increased customers.

Mr. Suchat Mongkhonaripong explained that the Company was in the process of opening another 2 new branch offices, namely Suratthani Branch and another new one that was now in the opening process. Suratthani Branch was well operated due to its good location that surrounded by many big companies.

Mr. Niran Phongklam, the shareholder attending the Meeting in person, asked about the Company's business competitor and revenue contribution, comparing to others in the business.



Mr. Suchat Mongkhonaripong answered that the Company's business competitors were overseas companies since the Company's local business competitor was very rare, as the Company was ranked top performer of Thailand. When comparing the Company's revenue contribution to others' in the business, the Company's market share was approximately 40% whilst the remaining 60% was of other companies in the business. The Company had various strong points i.e., its work quality and valued services that perfectly developed its business operation all along.

The Chairman gave the Meeting the opportunity to ask question or propose additional opinion. As there was no shareholder asking question or proposing additional opinion, the Chairman therefore asked the Meeting to consider the next agenda as this Agenda did not require the voting.

**Agenda 3: To consider approving the Company's 2019 Financial Statement for the fiscal year ended 31 December 2019, which were duly audited by the licensed auditor;**

The Chairman assigned Mr. Prajint Kongsakorn, the Vice President, to summarize and present the information on the Company's 2019 Financial Statement for the fiscal year ended 31 December 2019 and the relevant licensed auditor's report as per details described in the QR Code provided under **Enclosure (2)** of the relevant Notice of the Annual General Meeting of Shareholders 2020 which was already sent to the shareholders in advance.

Mr. Prajint Kongsakorn informed the Meeting that the Company was required by Section 112 of the Public Limited Company Act B.E. 2535 and Article 41 of the Company's Articles of Association to prepare its Balance Sheet and Profit and Loss Statements of the previous year to be proposed to the Company's Shareholders Meeting. The Company's Board of Directors thus arranged for the Company's 2019 Financial Statement for the fiscal year ended 31 December 2019 and had it audited and certified by the Company's appointed licensed auditor before proposing it herein for consideration and approval by the Company's Shareholders Meeting.

The 2019 Financial Statement was properly reviewed by the Company's Audit Committee and Board of Directors, and duly audited and certified by the Company's appointed licensed auditor, the details of which could be summarized as follows:

- Auditor Name : Mr. Vichai Ruchitanont, CPA No. 4054 (ANS Audit Co., Ltd.)
- Type of Auditor's Report : Unqualified Opinion
- Key Audit Matter : Realization of income from construction contracts, provisions from guarantee, provisions from fine due to delayed work

The Chairman gave the Meeting the opportunity to ask question or propose additional opinion on this Agenda. The shareholders asked questions as follows;

Mr. Anu Wongsarakit, the shareholder attending the Meeting in person, asked when deferred revenue recognition of the Company could be recognized, and how to utilize those plots of land bought by the Company for future projects and whether they would be used for increasing of branch offices as reported earlier in this Meeting.

Mr. Vichai Ruchitanont informed the Meeting that the deferred revenue recognition disclosed and shown in the footnotes to Financial Statement was from contracts that were on the process and not yet completed, which their starting and ending dates would be in line with the plans designed by the Company's management. For plots of land bought by the Company, the plot in Rayong Province was forest waiting for land development which was still on its process. He added on top that the increase of the Company's total land price by Baht 2 Million from Baht 10.5 Million in last year did not caused by the Company's buying additional plots of land but only from reappraisal.

Mr. Anu Wongsarakit, the shareholder attending the Meeting in person, stated that the Company had many transactions of lease contracts, i.e., land lease contract and building lease contract, he thus asked if there were any impact from applying TFRF 9 and TFRF-16 to the Company's Financial Statement.

Mr. Vichai Ruchitanont informed the Meeting that, in applying TFRF, there was no impact from TFRF 9 for the 1<sup>st</sup> quarter whilst TFRF 16 would, in term of lease contract, extend to lease related assets and not liability and would not affect the Company's RE.

The Chairman gave the Meeting the opportunity to ask question or propose additional opinion. As there was no shareholder asking question or proposing additional opinion, the Chairman therefore asked the Meeting to consider and vote on this Agenda. The resolution on this Agenda must be passed by majority vote of the shareholders attended and voted in the Meeting.

**Resolution:** After due consideration, the Meeting resolved that the Company's 2019 Financial Statement for the fiscal year ended 31 December 2019 as reviewed by the Company's Audit Committee and Board of Directors and duly audited and certified by the Company's appointed licensed auditor, be approved as proposed, the details of which were as follow;

Voting	Number of Votes (1 share = 1 vote)	Percentage (%)
Approved	739,344,010	100.0000
Disapproved	0	0
<b>Total</b>	<b>739,344,010</b>	<b>100.0000</b>
Abstained	0	0
Voided Ballot	0	0

**Agenda 4: To consider approving the allocation of net profit as legal reserve for the Year 2019**

The Chairman assigned Mr. Suchat Mongkhonaripong, the Chief Executive Officer, to summarize and propose the details concerning the allocation of the net profit as legal reserve for the year 2019.

Mr. Suchat Mongkhonaripong informed the Meeting that Section 116 of the Public Limited Company Act B.E. 2535 and Article 47 of the Company's Articles of Association specified that the Company shall allocate the net profit as legal reserve at a rate of not less than five (5) percent of yearly net profit deducted by the accumulated loss carried forward (if any) until the legal reserve reaches the amount of not less than ten (10) percent of the registered capital of the Company. After considering the performance of the Company, the Board of Directors found that the legal reserve has not reached the amount of not less than ten (10) percent of the registered capital of the Company. For 2018, the Company had total legal reserve of Baht 20,660,000-with net profit of Baht 114.15 Million from its business performance in 2019.

Therefore, the Company deemed appropriate to propose to the Shareholders Meeting to consider approving the allocation of the net profit as legal reserve of Baht 3,340,000, which was 2.93% of yearly net profit. After allocation of net profit as legal reserve for 2019, the Company would have total legal reserve of Baht 24,000,000 which was not less than 10% of the Company's registered capital as specified by law, and which the Board of Directors considered that it was appropriate for the Shareholders Meeting to approve the allocation of net profit as legal reserve for 2019 as proposed.

The Chairman gave the Meeting the opportunity to ask question or propose additional opinion. As there was no shareholder asking question or proposing additional opinion, the Chairman therefore asked the Meeting to consider and vote on this Agenda. The resolution on this Agenda must be passed by majority vote of the shareholders attended and voted in the Meeting.

**Resolution:** After due consideration, the Meeting resolved to approve the allocation of the net profit as legal reserve for the year 2019 of Baht 3,340,000, which was 2.93% of yearly net profit. After allocation of net profit as legal reserve for 2019, the Company would have total legal reserve of Baht 24,000,000 which was not less than 10% of the Company's registered capital as specified by law, details of which were as follows:



Voting	Number of Votes (1 share = 1 vote)	Percentage (%)
Approved	739,344,010	100.0000
Disapproved	0	0
<b>Total</b>	<b>739,344,010</b>	<b>100.0000</b>
Abstained	0	0
Voided Ballot	0	0

**Agenda 5: To consider approving the non – payment of dividend for the year 2019 and declaring the interim dividend payment**

The Chairman assigned Mr. Suchat Mongkhonaripong, the Chief Executive Officer, to summarize and propose the details concerning the payment of dividend for the year 2019 to the Meeting.

Mr. Suchat Mongkhonaripong informed the Meeting that, according to Section 115 the Public Limited Company Act B.E. 2535 and Article 46 of the Company's Articles of Association, dividend could not be payable from any amount other than profit. In case the Company had accumulated loss, no dividend could be paid. After considering the Company's performance for the fiscal year ending 31 December 2019, the Company had net profit of Baht 114.15 Million with total retained earnings up to present at Baht 207,036,027.46. The Company's Board of Directors thereby considered and found the Company had enough profit to pay the dividend for 2019 to its shareholders. However, with Covid 19 crisis supporting with the Government's request for private sectors to stop all activities that would summon number of crowds in order to stop Covid 19 pandemic to public, the Company's Board of Directors Meeting No. 3/2020 duly held on 26 March 2020 thus resolved to cancel the Annual General Meeting for the Year 2020 which was previously fixed to be convened on 21 April 2020 and cancel relevant Record Date for listing the names of the shareholders who were entitled to receive the dividend which previously fixed on 29 April 2020, and proposed that an interim dividend payment should take place as recommended by concerning regulators. The Company's Board of Directors Meeting had resolved proposing to pay an interim dividend from the Company's 2019 net profit to the shareholders in cash at the rate of Baht 0.05 per share for 960,000,000 ordinary shares, which was Baht 48,000,000 interim dividend payable in this connection. The aforesaid could be calculated as 42.05% of net profit earned in 2019 (Separate Financial Statement), after deduction of legal reserve. The Record Date for listing the names of the shareholders who were entitled to receive the dividend was fixed on 10 April 2020 and such interim dividend was duly paid to all shareholders on 24 April 2020. The Company thus deemed appropriate for the Shareholder Meeting to consider ratifying the non-payment of annual dividend for 2019 as proposed.

The Chairman gave the Meeting the opportunity to ask question or propose additional opinion on this Agenda. The shareholders asked questions as follows;



Mr. Anu Wongsarakit, the shareholder attending the Meeting in person, asked if the Company had received BOI privileges.

Mr. Vichai Ruchitanont informed the Meeting that the Company had BOI privileges under 1 BOI Promotion Certificate for a period of 8 years which would be expired in 2022.

The Chairman gave the Meeting the opportunity to ask question or propose additional opinion. As there was no shareholder asking question or proposing additional opinion, the Chairman therefore asked the Meeting to consider and vote on this Agenda. The resolution on this Agenda must be passed by majority vote of the shareholders attended and voted in the Meeting.

**Resolution:** After due consideration, the Meeting resolved to approve the non-payment of annual dividend for the year 2019 as the Company had duly paid interim dividend to all shareholders on 24 April 2020 as recommended by concerning regulators, details of which were as follows.

Voting	Number of Votes (1 share = 1 vote)	Percentage (%)
Approved	739,344,010	100.0000
Disapproved	0	0
<b>Total</b>	<b>739,344,010</b>	<b>100.0000</b>
Abstained	0	0
Voided Ballot	0	0

**Agenda 6: To consider approving the re-election of directors who retired by rotation for the year 2020**

The Chairman asked the directors who were nominated to be re-elected by the shareholders as director for another term to temporarily leave the meeting room in order to give the shareholders the opportunity to ask questions freely. Detailed information of the directors who were nominated to be re-elected by the shareholders as director for another term were as shown in **Enclosure (3)** enclosed to the relevant Notice of the Annual General Meeting of Shareholders for the Year 2020 that already sent to the shareholders earlier in advance.

The Chairman informed the Meeting that Section 71 of the Public Limited Company Act B.E. 2535 and Article 20 of the Company's Articles of Association specified that one-third (1/3) of the total number of directors shall be required to retire from their office by rotation at every annual general meeting of shareholders. If the number of directors is not a multiple of three (3), the number of directors closest to one-third (1/3) shall retire from the office and a retiring director may be re-elected. The Company thus considered to appoint directors to replace the directors who retired by

rotation for the year 2020. In this Annual General Meeting of Shareholders for the Year 2020, there were 2 directors who retired by rotation as follows:

- |  |  |
|--|--|
| (1) Assoc. Prof. Dr. Aekkachai Nittayagasetwat | Chairman of the Audit Committee/<br>Independent Director |
| (2) Mr. Chalard Na Ranong                      | Director   |

In this regard, the Nomination and Remuneration Committee Meeting No. 1 duly held on 18 February 2020 had considered and opined that the 2 directors who retired from their offices by rotation in 2020 had knowledge and abilities in the management of the business which were suitable for the position of director and met full qualifications as required by law. The Nomination and Remuneration Committee Meeting deemed appropriate for the Board of Directors to propose to the Shareholders Meeting to consider re-electing **Assoc. Prof. Dr. Aekkachai Nittayagasetwat and Mr. Chalard Na Ranong** as directors of the Company and resume other former positions for another term.

The Chairman gave the Meeting the opportunity to ask question or propose additional opinion. As there was no shareholder asking question or proposing additional opinion, the Chairman then additionally informed the Meeting that the Meeting was requested to vote for each person in particular, and the resolution on this Agenda must be passed by a majority vote of the shareholders attended and voted in the Meeting.

#### 6.1 Assoc. Prof. Dr. Aekkachai Nittayagasetwat

**Resolution:** The Meeting resolved that Assoc. Prof. Dr. Aekkachai Nittayagasetwat, who retired from his directorship by rotation, be re-elected as the Company's director for another term, details of which were as follows.

Voting	Number of Votes (1 share = 1 vote)	Percentage (%)
Approved	739,344,010	100.0000
Disapproved	0	0
<b>Total</b>	<b>739,344,010</b>	<b>100.0000</b>
Abstained	0	0
Voided Ballot	0	0

#### 6.2 Mr. Chalard Na Ranong

**Resolution:** The Meeting resolved that Mr. Chalard Na Ranong, who retired from his directorship by rotation, be re-elected as the Company's director for another term, details of which were as follows.

Voting	Number of Votes (1 share = 1 vote)	Percentage (%)
Approved	739,344,010	100.0000
Disapproved	0	0
<b>Total</b>	<b>739,344,010</b>	<b>100.0000</b>
Abstained	0	0
Voided Ballot	0	0

**Agenda 7: To Consider and Approve the Remuneration of the Directors for the Year 2020**

The Chairman informed the Meeting that Section 90 of the Public Limited Company Act B.E. 2535 specified that a company shall not pay money or give any other assets to directors unless it is the payment of remuneration under the articles of association of the company and Article 25 paragraph one of the Company's Articles of Association specifies that the directors of the Company are entitled to receive remuneration from the Company according to the consideration and resolution of the Shareholders Meeting. The remuneration shall be fixed in a certain amount or payable according to specific regulations, or fixed it from time to time or permanently until the Shareholders Meeting would resolve otherwise, as the case may be. In addition, directors of the Company were also entitled to receive allowance and welfare according to the Company's regulations.

In this regard, the Chairman additionally informed the Meeting that, after due consideration based on the opinions of the Nomination and Remuneration Committee Meeting No. 1 duly held on 18 February 2020 where the Nomination and Remuneration Committee had considered the report on survey on directors remuneration of the Thai Institute of Directors, the Board of Directors deemed appropriate to propose to the Shareholders Meeting to approve the remuneration of the directors for the year 2020 as follows:

1. **Rates of Monthly Remuneration and Meeting Allowance:** The rates of monthly remuneration and meeting allowance would be the same as the year 2019 of not exceeding Baht 2,500,000, the details of which were as follows:



Position	2019 (Baht)		2020 (Baht)	
	Monthly Remuneration	Meeting Allowance	Monthly Remuneration	Meeting Allowance
<b><u>The Board of Directors</u></b>				
Chairman of the Board of Directors	30,000	10,000	30,000	10,000
- Directors who are Chairman of Sub-Committees	15,000	10,000	15,000	10,000
- Non-Executive Directors	10,000	10,000	10,000	10,000
- Executive Directors	10,000	10,000	10,000	10,000
<b><u>Audit Committee</u></b>				
- Chairman of Audit Committee	None	10,000	None	10,000
- Audit Committee Members	None	10,000	None	10,000
<b><u>Risk Management Committee</u></b>				
- Chairman of Risk Management Committee	None	10,000	None	10,000
- Risk Management Committee Members	None	10,000	None	10,000
<b><u>Nomination and Compensation Committee</u></b>				
- Chairman of Nomination and Compensation Committee	None	10,000	None	10,000
- Nomination and Compensation Committee Members	None	10,000	None	10,000

- Note:**
1. The director of the Company who is the chairman of the Board and/or the chairman of the sub-committee would be entitled to receive the highest remuneration fixed for his/her position only.
  2. The directors of the Company and the members of any sub-committee would be entitled to receive the meeting allowance for each meeting of the Board/committee not more than once a month.
  3. The director who was the employee of the Company would be entitled to monthly remuneration.



2. **Directors' Bonus** The directors' bonus for 2020 would be payable in the amount of not more than Baht 1,000,000 and the Board of Directors will have authority to consider approving the payment of bonus as aforementioned to the directors.

Each director would be entitled to receive only one payment of bonus for his/her highest position in the Company, and the director whose term of office is lesser than one year would receive bonus proportionately to his/her actual time spent in his/her position.

The Chairman gave the Meeting the opportunity to ask question or propose additional opinion. As there was no shareholder asking question or proposing additional opinion, the Chairman therefore asked the Meeting to vote on this Agenda. The resolution on this Agenda must be passed by not less than two-thirds of total number of votes of the shareholders attended the Meeting.

**Resolution:** After due consideration, the Meeting resolved that the directors' remuneration for the year 2020 be approved, details of which were as follows:

1. **Rates of Monthly Remuneration and Meeting Allowance:** The rates of monthly remuneration and meeting allowance would be the same as the year 2019 of not exceeding Baht 2,500,000, the details of which were as follows:

Position	2019 (Baht)		2020 (Baht)	
	Monthly Remuneration	Meeting Allowance	Monthly Remuneration	Meeting Allowance
<b><u>The Board of Directors</u></b>				
Chairman of the Board of Directors	30,000	10,000	30,000	10,000
- Directors who are Chairman of Sub-Committees	15,000	10,000	15,000	10,000
- Non-Executive Directors	10,000	10,000	10,000	10,000
- Executive Directors	10,000	10,000	10,000	10,000
<b><u>Audit Committee</u></b>				
- Chairman of Audit Committee	None	10,000	None	10,000
- Audit Committee Members	None	10,000	None	10,000
<b><u>Risk Management Committee</u></b>				

Position	2019 (Baht)		2020 (Baht)	
	Monthly Remuneration	Meeting Allowance	Monthly Remuneration	Meeting Allowance
- Chairman of Risk Management Committee	None	10,000	None	10,000
- Risk Management Committee Members	None	10,000	None	10,000
<b><u>Nomination and Compensation Committee</u></b>				
- Chairman of Nomination and Compensation Committee	None	10,000	None	10,000
- Nomination and Compensation Committee Members	None	10,000	None	10,000

- Note:**
1. The director of the Company who is the chairman of the Board and/or the chairman of the sub-committee would be entitled to receive the highest remuneration fixed for his/her position only.
  2. The directors of the Company and the members of any sub-committee would be entitled to receive the meeting allowance for each meeting of the Board/committee not more than once a month.
  3. The director who was the employee of the Company would be entitled to monthly remuneration.

2. **Directors' Bonus** The directors' bonus for 2020 would be payable in the amount of not more than Baht 1,000,000 and the Board of Directors will have authority to consider approving the payment of bonus as aforementioned to the directors.

Each director would be entitled to receive only one payment of bonus for his/her highest position in the Company, and the director whose term of office is lesser than one year would receive bonus proportionately to his/her actual time spent in his/her position, details of the votes were as follows;

Voting	Number of Votes (1 share = 1 vote)	Percentage (%)
Approved	739,344,010	100.0000
Disapproved	0	0
<b>Total</b>	<b>739,344,010</b>	<b>100.0000</b>
Abstained	0	0
Voided Ballot	0	0

**Agenda 8: To consider approving the appointment of auditor and fixing auditor's remuneration for the year 2020**

The Chairman assigned Assoc. Prof. Dr. Aekkachai Nittayagasetwat, the Chairman of Audit Committee to summarize and propose the details concerning the appointment of auditor and fixing auditor remuneration for the year 2020 as per details described in **Enclosure (4)** enclosed to the relevant Notice of the Annual General Meeting of Shareholders for the Year 2020 that already sent to the shareholders earlier in advance.

Assoc. Prof. Dr. Aekkachai Nittayagasetwat informed the Meeting that Section 120 of the Public Limited Company Act B.E. 2535 specified that at an annual general meeting of shareholders of each year, there shall be an appointment of auditors and the determination of an audit fee of the Company and, in appointing an auditor, the former auditor may be re-appointed whilst Article 41 of the Company's Articles of Association specified that the matters to be considered at the annual general meeting in (5) is to consider appointing the auditor and fixing the auditor's remuneration. The Audit Committee Meeting No. 1 duly held on 18 February 2020 had considered and selected the auditors from ANS Audit Company Limited who are the Company's former auditors by taking their independence, performance and appropriateness of audit fee into consideration and was of the opinion that the Board of Directors should propose to the Shareholders Meeting to appoint the former auditors of the Company as the auditors for the year 2020, as follows;

1. Mr.Atipong Atipongsakul CPA No. 3500; or
2. Mr.Vichai Ruchitanont CPA No. 4054; or
3. Mr.Sathien Vongsnan CPA No. 3495; or
4. Ms.Kultida Pasurakul CPA No. 5946; or
5. Mr.Yuttapong Chuamuangpan CPA No. 9445.

The above-named auditors were from ANS Audit Co., Ltd. In the case where the above-named auditors could not perform his/her function as the Company's appointed licensed auditors, ANS Audit Co., Ltd. would procure licensed auditors qualified and approved by the Security Exchange Committee to audit and give opinion on the Company's Financial

Statement in places of the above-named auditors. The audit fees for the year 2020 with quarterly review service were Baht 2,825,000, increased from last year by Baht 165,000, comparing to 2019 auditors' remuneration as follows;

Auditors' Remuneration	Year 2020	Year 2019
Audit Fee	2,825,000	2,660,000

In addition, the auditors proposed to be appointed did not have any relationship with or have any interest in the Company/subsidiaries/executive officers/majority shareholders or any other person related to the said persons. Therefore, the proposed auditors were considered independent in term of auditing and proposing opinions on the Financial Statement of the Company.

The Chairman gave the Meeting the opportunity to ask question or propose additional opinion on this Agenda. The shareholders asked questions as follows;

Mr. Anu Wongsarakit, the shareholder attending the Meeting in person, asked why the auditors' fees were increased.

Assoc. Prof. Dr. Aekkachai Nittayagasetwat informed the Meeting that the Company had its own process in selecting and appointing auditors, as well as negotiating for the best pricing for the utmost benefits of the Company and its shareholders. The reason for auditors' fees increase was resulted from the Company's adjustment of its business structure by increasing subsidiaries and joint venture with a company in the Federal Republic of Germany. The major increase of auditors' fees thus resulted by the increase of investment by the Company.

Mr. Vichai Ruchitanont additionally informed the Meeting that this year auditors' fees was increased by Baht 165,000 for the 3<sup>rd</sup> quarterly review and preparation of annual financial statement of SES, the Company's associate company that the Company had invested in addition. This increase was minor comparing to last year since it only increased by 3.19%. The reason of increase was also resulted from auditors' more time spent on 2019 auditing process due to the increase of income from contractual projects.

Assoc. Prof. Dr. Aekkachai Nittayagasetwat added on top that the Company did not get much impact from Covid 19 financial crisis. If the Company would get more impact from Covid 19 crisis, the Company would cooperate with the auditors on auditors' fees review.

No shareholder asking further question or proposing additional opinion, the Chairman therefore asked the Meeting to vote on this Agenda. The resolution required for this Agenda must be passed by majority vote of the shareholders attended and voted in the Meeting.

**Resolution:** After due consideration, the Meeting resolved that the appointment of auditors and fixing of auditors' remuneration for the year 2020 be approved as proposed, details of which were as follows;



Voting	Number of Votes (1 share = 1 vote)	Percentage (%)
Approved	739,344,010	100.0000
Disapproved	0	0
<b>Total</b>	<b>739,344,010</b>	<b>100.0000</b>
Abstained	0	0
Voided Ballot	0	0

**Agenda 9: To consider approving the amendment to the Company's Articles of Association**

The Chairman assigned Mr.Tinnakorn Naklang, the Corporate Secretary, to give detailed information to the Meeting on the amendment of the Company's Articles of Association. Mr.Tinnakorn Naklang informed the Meeting that with current communication technology that fully supported the fluent arrangements of conference or discussion via electronic media which all attendees could access and attend from different locations. Moreover, conference via electronic media was also cost and time saving as attendees needed not to travel. In order to enable the Company to legally arrange for conference via electronic media, the Company thus needed to amend Clause 27 of its Articles of Association by inserting paragraph 3 to this Article 27, as follows;

Original Text	Amended Text
<p>"Article 27 At a meeting of the Board of Directors, the directors must be presence at the meeting not less than half (1/2) of the total number of directors to form a quorum and the Company's Chairman shall act as the Chairman of the Meeting of the Board of Directors. In case the Chairman is not present at the meeting or is unable to perform his/her duties, and if there is the Vice-Chairman, the Vice-Chairman shall act as the Chairman, but if there is no Vice-Chairman, or if the Vice-Chairman is not present at the meeting or is unable to perform his/her duties, the directors present at the meeting shall elect one director among themselves to act as the Chairman of the meeting.</p> <p>The decision of the meeting shall be made by the majority vote. In casting votes, one director shall have one</p>	<p>" Article 27 At a meeting of the Board of Directors, there must be directors present not less than half (1/2) of the total number of directors to form a quorum and the Company's Chairman shall act as the Chairman of the Meeting of the Board of Directors. In case the Chairman is not present or is unable to perform his/her duties, and if there is the Vice-Chairman, the Vice-Chairman shall act as the Chairman, but if there is no Vice-Chairman, or if the Vice-Chairman is not present or is unable to perform his/her duties, the directors present at the meeting shall elect one director among themselves to act as the Chairman of the meeting.</p> <p>The decision of the meeting shall be made by the majority vote. In the election, one director shall have one (1)</p>

(1) vote unless any director who has an interest in a matter does not have the right to vote on such matter, and if the votes are equal, the Chairman of the meeting shall have an additional vote as a casting vote.”	<p>vote unless any director, who has an interest in a matter, does not have the right to vote on such matter, and if the votes are equal, the Chairman of the meeting shall have an additional vote as a casting vote.</p> <p><b>The meeting of the Board of Directors can be held via electronic media in compliance with the relevant laws, rules and conditions.”</b></p>
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The Chairman gave the Meeting the opportunity to ask question or propose additional opinion on this Agenda.  
The shareholders asked questions as follows;

Mr. Anu Wongsarakit, the shareholder attending the Meeting in person, asked whether the amended Articles of Association would also be applied to Shareholders Meeting.

Mr.Tinnakorn Naklang explained that it was clearly stipulated in such Article so amended that it governed only on Board of Directors Meeting, and thus Shareholders Meeting was excluded.

Mr. Niran Phongklam, the shareholder attending the Meeting in person, asked how much was the cost for arrangement of conference via electronic media i.e., the procurement cost of supported electronic appliances.

Mr.Tinnakorn Naklang answered that during Covid 19 crisis, the Company had arranged for Board of Directors Meeting via electronic media with no increased cost since the Board members used his/her computer or smart phone for joining the meeting.

The Chairman gave the Meeting the opportunity to ask question or propose additional opinion. As there was no shareholder asking question or proposing additional opinion, the Chairman therefore asked the Meeting to consider and vote on this Agenda. The resolution on this Agenda must be passed by not less than three-fourths of the total number of votes of the shareholders attended and entitled to vote in the Meeting.

**Resolution:** After due consideration, The Meeting resolved to approve the amendment to Article 27 of the Company’s Article of Association, by inserting paragraph 3 to this Article 27, to cover the Company’s arrangement of the meeting via electronic media according to law, details of the votes were as follows;

Voting	Number of Votes (1 share = 1 vote)	Percentage (%)
Approved	739,344,010	100.0000
Disapproved	0	0
<b>Total</b>	<b>739,344,010</b>	<b>100.0000</b>
Abstained	0	0
Voided Ballot	0	0

**Agenda 10: To consider approving the increasing of the Company's Objectives and amendment to Clause 3 of the Company's Memorandum of Association to be in line with the Objectives so increased**

The Chairman assigned Mr. Prajint Kongsakorn, the Vice President, to give detailed information to the Meeting on the amendment of the Company's Objectives. Mr. Prajint Kongsakorn informed the Meeting that the Company had a policy to expand its business operation to cover services of procuring and distributing of chemical products for water demineralization for steam boiler system, as well as steamer and water systems for factory. In order for the Company to give full circuit of steam boiler service to its customers and serve all dimensions of market needs, the Company must increase its business Objectives to cover all the aforesaid business functions and also amend its Memorandum of Association to be in line with the Objectives so increased, as follows;

Increase 1 clause as Clause 31 to the Company's Objectives as follows;

"(31) To produce, procure, distribute, analyze, develop, import, export, transport, relocate and render services concerning chemical substances, chemical products and other products"

Amend Clause 3 of the Company's Memorandum of Association to read as follows;

"Clause 3. The Company's objectives consist of 31 clauses, details of which are as shown in the Form BorMorJor. 002 as attached."

The Chairman gave the Meeting the opportunity to ask question or propose additional opinion on this Agenda. The shareholders asked questions as follows;

Mr. Anu Wongsarakit, the shareholder attending the Meeting in person, asked if the Company intended to do those businesses so increased, as amended in its Objectives, as core business operation or supporting business, and whether license application was needed for these purposes.



Mr. Prajint Kongsakorn explained to the Meeting that the Company needed to increase its business Objective to serve its future business. The Company started buying chemical substances in the form of OEM and somewhat foreseen supporting business opportunity. The Company had sold more than thousand boilers during the years, each of them must use 3 types of chemical substances namely oxygen eliminating chemicals, slag removal chemicals and combining chemicals, all of them were the key chemical substances used by all boiler users for boiler's water demineralization. The Company foreseen more business opportunities by initially using our service function's efficiency to serve this, and gradually expand these business functions to the Company's full business capacity. These business opportunities include the import and store of chemical substances and mixing, for which the Company would need necessary licenses in the future once the Company had enough customers who require these kind of services.

The Chairman gave the Meeting the opportunity to ask question or propose additional opinion. As there was no shareholder asking question or proposing additional opinion, the Chairman therefore asked the Meeting to consider and vote on this Agenda. The resolution on this Agenda must be passed by not less than three-fourths of the total number of votes of the shareholders attended and entitled to vote in the Meeting.

**Resolution:** After due consideration, The Meeting resolved to approve the increase of the Company's Objectives by inserting Clause 31 to the Company's Objectives as follows "(31) To produce, procure, distribute, analyze, develop, import, export, transport, relocate and render services concerning chemical substances, chemical products and other products" and the amendment to Clause 3 of the Company's Memorandum of Association by replacing it with the followings "Clause 3. The Company's objectives consist of 31 clauses, details of which are as shown in the Form BorMorJor. 002 as attached.", details of the votes were as follows;

Voting	Number of Votes (1 share = 1 vote)	Percentage (%)
Approved	739,344,010	100.0000
Disapproved	0	0
<b>Total</b>	<b>739,344,010</b>	<b>100.0000</b>
Abstained	0	0
Voided Ballot	0	0

#### Agenda 11 : Other matters (if any).

The Chairman informed the Meeting that there would be no voting in this Agenda as this Agenda was set in order to give the shareholders the opportunity to ask questions and/or propose recommendations. Before asking the



question, the shareholder must inform his/her name and surname in order to allow the Company to correctly and completely take the minutes of the Meeting. The Chairman then asked if any shareholder had any question or recommendation.

The Chairman gave the Meeting the opportunity to ask question or propose additional opinion.

Mr. Anu Wongsarakit, the shareholder attending the Meeting in person, asked about the Company's subsidiary and joint venture company with a company in the Federal Republic of Germany, he needed to know the Company's business view on these and tendency of growth of these companies.


The Chairman answered that the Company's future trend was to do variety of business functions and expand its business operation.

Mr. Suchat Mongkhonaripong additionally explained that, for the Company's investment in German, the Company experienced that some neighbor countries in Asia also export their products to overseas. Products from Thailand could be distributed in nearby countries but it was harder when exported to farer countries, since Thailand was classified as agrarian country. Thailand's industrial products were questioned in term of quality, for which the Company also tried to fix this. Since German was top industrialized country either in Asia, U.S.A or Japan, it was the Company's business strategy to pool itself with German branded products in order to expand its market base. Eventhough the Company was minority shareholder in the German joint venture company but there were opportunities for the Company to increase its shares portion in the future. The reason for the Company chosen to invest and sell its products in Europe was because Europe was a huge market with population of more than six hundred million, with very high purchasing power which would increase future growth of the Company's business operation.

The Chairman asked if any other shareholders had any more question or additional opinion. As there was no shareholder asking question or proposing additional opinion, the Chairman therefore thanked all shareholders and proxy holders for attending the Meeting. He then declared that the Annual General Meeting of Shareholders for the Year 2020 being adjourned.

The MC informed the Meeting that the Company would prepare and complete the Minutes of the Annual General Meeting for the Year 2020 within 14 days from the date of this Meeting and would publicize it on the Company's website ([www.getabecboiler.com](http://www.getabecboiler.com)). If any shareholder had any recommendation or required any amendment to the Minutes, please contact the Department of Investor Relation at Tel. 02-366-0400-7 within 30 days after the date of publication of the Minutes of this Meeting.

The Meeting adjourned at 16.45 Hours

Signed  Chairman of the Meeting  
(Assoc. Prof. Dr. Paritud Bhandhubanyong)  
Chairman of the Board of Directors

Signed  Minutes Taker  
(Mr. Tinnakorn Naklang)  
Corporate Secretary

## Annual Report and Financial Statement of the Year 2020 Ended 31 December 2020



### QR Code Procedures for Downloading Annual Report for the Year 2020

#### For iOS System

1. Open a camera on the mobile phone.
2. Scan the QR code (point the camera on the phone to the QR code).
3. The screen will display a notification on the upper side. Click the notification to view the information.

**Note:** In case the mobile phone does not display a notification, shareholders can scan the QR code from other applications, for example, QR Code Reader, Facebook, Line, etc.

#### For Android System

1. Open the QR Code Reader, Facebook, or Line application.

QR Code Scanning through Line

#### Enter Line and select 'Add friend'

- Select QR Code
- Scan QR Code

## information of Persons who are Nominated to be Re-Elected as Directors

Assoc. Prof. Dr. Paritud Bhandhubanyong Age : 66 years

Chairman of the Audit Committee/ Chairman of the Nomination and Remuneration Committee / Audit Committee Member/ Risk Management Committee Member / Nomination and Remuneration Committee Member/ Independent Director

Holding Directorship : 6 years

### Education

- Honorary Doctorate Nagaoka University of Technology Ph.D. Doctor of Metallurgical Engineering The University of Tokyo
- Master's Degree Master of Business and Administration, Thammasat University
- Master of Engineering (Industrial Engineering) Chulalongkorn University
- Bachelor's Degree Bachelor of Engineering (Industrial Engineering) Chulalongkorn University

### Work Experience in Past Five (5) Years:

#### 1. Positions in Listed Company

- 1997-2015 : Independent Director  
Premier Technology Public Company Limited
- 2008-Present : Independent Director/ Chairman of Risk Management Committee / Member of Audit Committee / Member of Nomination & Remuneration Committee  
UAC Global Public Company Limited
- 2015-Present : Chairman of the Board of Directors / Independent Director/ Chairman of Nomination and Remuneration Committee / Member of Audit Committee / Member of Risk Management Committee  
Getabec Public Company Limited

#### 2. Positions in Non-Listed Company

- 2008-Present : Advisor to the President-National Science and Technology Development Agency
- 2013-Present : Executive , Education and Special Project Development-Panyapiwat Institute of Management

Position in other company that may have conflict of interest : None

Attendance for the Year 2019

The Board of Directors meeting attendance	8/8 times
Audit Committee meeting attendance	7/7 times
Risk Management Committee meeting attendance	7/7 times
Nomination and Remuneration Committee attendance	2/2 times

Shareholding in the Company (%): None





## Information of Persons who are Nominated to be Re-Elected as Directors

**Dr.Kamol Takabut Age : 70 years**

Independent Director/ Audit Committee Member / Nomination and Remuneration Committee Member/ Chairman of the Risk Committee

**Holding Directorship : 6 years**

### Education

- Ph.D. Faculty of Engineering, Thermonamiques & Energetique University of Perpignan, France
- Master's Degree Faculty of Engineering, Nuclear Technology Chulalongkorn University
- Bachelor's Degree Faculty of Engineering, Machanic King Mongkut's University of Technology North Bangkok



### Work Experience in Past Five (5) Years:

#### 1. Positions in Listed Company

2015-Present : Independent Director / Member of Audit Committee /Member of Nomination and Remuneration Committee/ Chairman of Risk Management Committee  
Getabec Public Company Limited

#### 2. Positions in Non-Listed Company

2012-2018 : President  
Council of Engineers Thailand

2010-2014 : Chief Executive Officer  
Italian-Thai Power Company Limited

1999-Present : President  
Thai Technical Volunteer Foundation

**Position in other company that may have conflict of interest : None**

Attendance for the Year 2019

The Board of Directors meeting attendance	8/8 times
Audit Committee meeting attendance	7/7 times
Risk Management Committee meeting attendance	7/7 times
Nomination and Remuneration Committee attendance	2/2 times

**Shareholding in the Company (%): None**

## Information of Persons who are Nominated to be Auditors

At Annual General Meeting of Year 2021 of Getabec Public Company Limited

List of Licensed Auditors from ANS Audit Co., Ltd.

No.	Name	CPA No.	A period of time of licensed auditors prescribed by Securities and Exchange Commission Thailand
1	Mr. Atipong Atipongsakul	3500	19/10/2560-18/10/2565
2	Mr. Vichai Ruchitanont	4054	25/12/2560-24/12/2565
3	Mr. Sathien Vongsnan	3495	29/08/2557-28/08/2562
4	Ms. Kultida Pasurakul	5946	27/10/2559-26/10/2564
5	Ms. Yuttapong Chuamuangpan	9445	26/09/2557-25/09/2562

## Guidelines for Appointment of Proxy, Registration, Documents and Evidence of Right Required to be Presented by the Persons Attending the Annual General Meeting of Shareholders for the Year 2021 of Getabec Public Company Limited

### Appointment of Proxy

In case shareholder cannot attend the Annual General Meeting of Shareholders in person, the shareholder can appoint other person as their proxy to attend the Meeting and vote on the behalf. In this regard, there are 3 proxy forms in accordance with the forms specified by the Department of Business Development, the Ministry of Commerce as follows:

- (a) Proxy Form A is the general and simple form;
- (b) Proxy Form B is the form with fixed and specific details authorizing proxy (the grantor must specify the votes on each agenda in the proxy form completely); and
- (c) Proxy Form C is the form for the shareholders who are foreign investors and have appointed a custodian in Thailand.

In case the shareholders are foreign investors and have appointed a custodian in Thailand, they may either choose Proxy Form A, Form B or Form C In addition, the shareholders (other than the shareholders who are foreign investors and have appointed a custodian in Thailand) may choose to use either Proxy Form A or Form B.

### Registration

The Company will commence the registration at 12.00 hours at the Meeting room. In this regard, the shareholders must present the following documents before attending the Meeting.

### Documents to be Presented on the Meeting Date

1. Individual Shareholders

1.1 In case the shareholders attend the Meeting in person, they must present the valid identification documents issued by the government agency which contains the picture of shareholders, e.g. the identification card, driving license or passport.

1.2 In case the shareholders appoint the proxy to attend the Meeting, the following documents are required:

- (a) The proxy form, correctly and completely filled in and signed by the grantor and the proxy;
- (b) Copy of the grantor's valid identification documents issued by the government agency as per the details specified in Clause 1.1, certified as true and correct copy by the grantor; and
- (c) The proxy's valid identification documents issued by the government agency as per the details specified in Clause 1.1.

2. Juristic Person Shareholders

2.1 In case the authorized representative of the shareholders attends the Meeting in person, the following documents are required:

- (a) The authorized representative's valid identification documents issued by the government agency as per the details specified in Clause 1.1; and
- (b) Copy of affidavit of the shareholders, certified as true and correct copy by the authorized representative, with the statement indicating that such authorized representative who attends the Meeting is empowered to act on behalf of such juristic shareholders.

2.2 In case the shareholders appoint the proxy to attend the Meeting, the following documents are required:

- (a) The proxy form, correctly and completely filled in and signed by the grantor and the proxy, and affixed with a stamp duty;
- (b) Copy of affidavit of the shareholders, certified as true and correct copy by the authorized representative, with the statement indicating that such authorized representative who signs the proxy form is empowered to act on behalf of such juristic shareholders; and
- (c) The proxy's valid identification documents issued by the government agency as per the details specified in Clause 1.1.

3. In case the shareholders are foreign investors or juristic persons established under foreign law, Clause 1 and 2 shall be applicable to those shareholders, as the case may be:

- (a) Affidavit of juristic persons may be issued by the Government Agency of the country in which such juristic persons have been established or by their authorized officer. In this regard, the affidavit of the juristic persons must contain details regarding their name, name of the person authorized to sign on their behalf and relevant conditions or limitation and its registered office; and
- (b) Original documents which are neither in Thai nor in English must be submitted together with Thai or English translation, certified as true and correct copy by the authorized representative.



## **Articles of Association of Getabec Public Company Limited (Related to the shareholders' meeting)**

### **Chapter 6 Shareholder Meeting**

36. The board of directors shall call a shareholders' meeting, which is an annual general meeting of shareholders within four (4) months after the last day of the fiscal year of the Company.

Shareholders' meeting other than the meeting mentioned in paragraph one shall be called extraordinary general meeting. The board of directors may call an extraordinary general meeting of shareholders at any time as the board consider expedient to do so.

One or several shareholder(s) holding shares in aggregate of not less than ten (10) percent of the total issued shares may jointly subscribe their names in a written notice requesting the board of directors to call an extraordinary meeting at any time, provided that matters and reasons for calling such meeting shall be clearly stated in the said notice.

In such case, the board of directors shall convene a shareholders' meeting within forty-five (45) days from the date of the receipt of such notice from the shareholders.

In the case where the board of directors does not convene the meeting within the period specified under paragraph three, the shareholders who have subscribed their names or other shareholders holding shares in the required aggregate number may themselves call the meeting within forty-five (45) days from the end of the period under paragraph three.

In this case, such shareholders' meeting shall be deemed to be called by the board of directors, and the Company shall be responsible for necessary expenses incurred in the course of convening such meeting and shall provide reasonable facilitation.

In the case where, at a shareholders' meeting called by the shareholders under paragraph four, the number of shareholders attending the meeting does not constitute a quorum as prescribed in Article 38. of these, the shareholders under paragraph four shall jointly be responsible to and compensate the Company for the expenses incurred from convening of such meeting.

37. In calling a shareholders' meeting, the board of directors shall prepare a written notice calling the meeting that states the place, date, time, agenda of the meeting and the matters to be proposed to the meeting with reasonable details by indicating clearly whether it is the matter proposed for acknowledgement, for approval or for consideration, as the case may be, including the opinions of the board of directors on the mentioned matters. The notice shall be delivered to the shareholders and the Registrar for their information at least seven (7) days prior to the date of the meeting. The notice calling for the meeting shall also be published in the newspaper for three (3) consecutive days at least three (3) days prior to the date of the meeting.

Enclosure 6

In addition, the location for shareholders' meeting could be the province of the company's headquarters, or any nearby province proposed by the board of directors.

38. In order to constitute a quorum at the shareholders' meeting, there shall be at least twenty-five (25) shareholders and proxies (if any) attending a shareholders' meeting or not less than one half of the total number of total shareholders and in either cases such shareholders shall hold shares amounting to not less than one-third (1/3) of the Company's total number of shares sold.

At any shareholders' meeting, if one (1) hour has passed since the time specified for the meeting and the number of shareholders attending the meeting is still inadequate for the quorum as stated in the first paragraph, if such meeting was requested by the shareholders, such meeting shall be cancelled. If the meeting was not called as a result of a request by the shareholders, the meeting shall be called once again and the notice calling for the meeting shall be delivered to shareholders not less than seven (7) days prior to the date of the meeting. In this subsequent meeting, a quorum is not required.

39. Chairman of the board of directors is Chairman of the shareholders' meeting. In a case when the Chairman is not in the meeting or cannot perform his or her duty and if there is a vice-chairman, the vice-chairman will act as Chairman.

If there is no vice-chairman or he or she cannot perform the duty, the attending shareholders shall select one shareholder to be the Chairman of the meeting.

40. In voting at the shareholders' meeting, each share shall have one vote. Any shareholder having a special interest on the matter being resolved shall have no right to cast a vote on that matter, except in the event of voting to elect directors. The resolutions of a shareholders' meeting shall be passed in the following manners:
- (1) In ordinary event, the majority of votes of the shareholders present and casting their votes shall be required. In case of a tie, the Chairman of the meeting shall cast another vote as a final decision.
  - (2) In the following events, no less than three quarters (3/4) of the votes of shareholders attending the meeting and being entitled to vote shall be required:
    - (a) Sale or transfer of the whole or essential parts of the business of the Company to other persons;
    - (b) The Company's purchase or acceptance of transfer of business of other companies or private companies;
    - (c) Making of, amendment to or termination of the contracts regarding the granting of a lease in whole or in essential parts of the business of the Company, the assignment of the management of the Company's business to any other persons or the amalgamation of business with other business for the purpose of profit and loss sharing;
    - (d) Amendment to the company's Memorandum of Association and Articles of Association;
    - (e) Capital increase and decrease;
    - (f) Dissolution of the Company;
    - (g) Issuance of debentures; and
    - (h) Merger and acquisition with other companies
41. The matters to be considered or executed at the annual general meeting may be the followings:
- (1) Acknowledge reports of the board of directors concerning the operation of the Company's business for the past year;
  - (2) Approve the balance sheet and the financial statements of profit and loss for the past year;
  - (3) Approve the allocation of the profit as the legal reserve and payment of dividend;
  - (4) Approve the re-election of directors who retired by rotation and the remuneration of the directors;
  - (5) Approve the appointment and remuneration of the auditors; and
  - (6) Other matters (if any).

**PROXY FORM A: General Proxy Form (SIMPLE FORM)**

According to Regulation of Department of Business Development Re: Form of Proxy (No. 5) B.E. 2550

Duty Stamp of Baht 20 is required

Issued at.....

Date ..... Month ..... Year.....

(1) I, We.....Nationality.....

Residing at No.....Road.....Sub-district/Khwang.....

District/Khet.....Province.....Postal code.....

(2) Being a shareholder of Getabec Public Company Limited

Holding.....shares and having.....votes which consist of

Number of ordinary shares.....shares, equivalent to.....votes

Number of preferred shares.....shares, equivalent to.....votes

(3) Hereby appoint any one of

(1) Name.....Age.....years old

Residing at No.....Road.....Sub-district/Khwang.....

District/Khet.....Province.....Postal Code..... or

(2) Name.....Age.....years old

Residing at No.....Road.....Sub-district/Khwang.....

District/Khet.....Province.....Postal Code..... or

(3) Name.....Age.....years old

Residing at No.....Road.....Sub-district/Khwang.....

District/Khet.....Province.....Postal Code..... or

to be the proxy to attend and vote for me/us and on my/our behalf at the Annual General Meeting of Shareholders for the year 2021 to be held on Tuesday, April 20th, 2021, at 14.00, at Suanluang 1-3, 1st Floor, Novotel Hotel, 333 Srinakarin Road, Nongbon Sub-district, Pravet District, Bangkok 10250, or at any adjournment thereof.

Any act performed by the proxy during the Meeting shall be deemed to have been done by me/us in all respects.

Signed ..... Grantor

(.....)

Signed ..... Grantee

(.....)

Signed ..... Grantee

(.....)

Signed ..... Grantee

(.....)

**Remark**

Where more than one proxy is appointed, only one proxy is allowed to attend the Meeting and cast the votes on behalf of the appointing shareholder. No voting shares can be split to more than one proxy for voting purpose.



**PROXY FORM B (SPECIFIC DETAILS FORM)**

According to Regulation of Department of Business Development Re: Form of Proxy (No. 5) B.E. 2550

Issued at.....

Date.....Month.....Year.....

(1) I, We ..... Nationality .....Residing at No. ....  
Road .....Sub-district/Khwang .....  
District/Khet .....Province .....Postal code .....

(2) Being a shareholder of Getabec Public Company Limited  
holding..... shares and having ..... votes, which consist of  
Number of ordinary shares.....shares, equivalent to.....votes  
Number of preferred shares.....shares, equivalent to..... votes

(3) Hereby appoint any one of:

(1) Name.....Age.....years old  
Residing at No..... Road.....Sub-district/Khwang.....  
District/Khet.....Province.....Postal code..... or

(2) Name.....Age.....years old  
Residing at No..... Road.....Sub-district/Khwang.....  
District/Khet.....Province.....Postal code..... or

(3) Name.....Age.....years old  
Residing at No..... Road.....Sub-district/Khwang.....  
District/Khet.....Province.....Postal code..... or

to be the proxy to attend and vote for me/us and on my/our behalf at the Annual General Meeting of Shareholders for the year 2021 to be held on Tuesday, April 20th, 2021, at 14.00, at Suanluang 1-3, 1st Floor, Novotel Hotel, 333 Srinakarin Road, Nongbon Sub-district, Pravet District, Bangkok 10250, or at any adjournment thereof.

(4) I/we authorize the proxy to cast the votes on my/our behalf in this Meeting in the following manners:

☐ Agenda 1: To Certify the Minutes of the Annual General Meeting of Shareholders for the Year 2020 convened on June 16th, 2020

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve ☐ Disapprove ☐ Abstain

☐ Agenda 2: To acknowledge the performance of the Company for the year 2020

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ **Agenda 3: To consider and approve the Company's Financial Statement for the year 2020 ending December 31<sup>st</sup>, 2020 audited by the licensed auditor**

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ **Agenda 4: To consider and approve the allocation of the net profit as legal reserve and dividend payment for the year 2020**

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ **Agenda 5: To consider and approve the re-election of Directors who retired by rotation as the Company's Directors For the year 2021**

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve the election of all proposed directors

☐ Approve the election of Assoc.Prof. Dr. Paritud Bhandhubanyong as the Company's director

☐ Approve

☐ Disapprove

☐ Abstain

☐ Approve the election of Dr. Kamol Takabut as the Company's director

☐ Approve

☐ Disapprove

☐ Abstain

☐ **Agenda 6 : To consider and approve the remuneration of the directors for the year 2021;**

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ **Agenda 7: To consider and approve the appointment of the auditors and the determination of audit fee for the year 2021**

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve ☐ Disapprove ☐ Abstain

☐ **Agenda 8: Other matters (if any).**

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve ☐ Disapprove ☐ Abstain

(5) Voting of the proxy for any agenda that is not consistent with the intention specified under this proxy shall be deemed invalid and shall not be the vote of me/us as shareholder.

(6) If I/we do not specify or clearly specify my/our intention to vote in any agenda, or if there is any other agenda considered in the Meeting other than those specified above, or if there is any change or amendment to any fact, the proxy shall be authorized to consider the matters and vote on my/our behalf as the proxy deems appropriate.

Any act performed by the proxy at the Meeting shall be deemed to have been done by me/us in all respects except for voting of the proxy which is not consistent with my/our intention as specified under this proxy.

Signed ..... Grantor  
(.....)

Signed ..... Grantee  
(.....)

Signed ..... Grantee  
(.....)

Signed ..... Grantee  
(.....)

Note:

1. The shareholder appointing the proxy must authorize only one proxy to attend and vote at the Meeting and shall not allocate the number of shares to several proxies to vote separately.
2. In case of agenda relating to the appointment of directors, the proxy could elect all or any of the proposed directors.
3. In case that there is agenda other than agendas specified above, the proxy is entitled to use the Annex to the Proxy Form Type B.

## Annex to the Proxy Form Type B

Grant of proxy as a shareholder of Getabec Public Company Limited

For the Annual General Meeting of Shareholders for the Year 2021 on Tuesday, April 20<sup>th</sup>, 2021, at 14.00, at Suanluang 1-3, 1<sup>st</sup> Floor, Novotel Hotel, 333 Srinakarin Road, Nongbon Sub-district, Pravet District, Bangkok 10250, or at any adjournment there of

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☐ Agenda .....

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ Agenda .....

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ Agenda .....

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ Agenda .....

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ Agenda .....

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ Agenda .....

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems



appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ Agenda .....

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ Agenda ..... To elect directors (continued)

Director's name.....

Director's name.....

Director's name.....

Director's name.....

Director's name.....

Director's name.....

Director's name.....

Director's name.....

Director's name.....

Director's name.....

Director's name.....

Director's name.....

Director's name.....

Director's name.....

Director's name.....

**PROXY FORM C (FOR FOREIGN SHAREHOLDER APPOINTING CUSTODIAN IN THAILAND)**

According to Regulation of Department of Business Development Re: Form of Proxy (No. 5) B.E. 2550

Duty Stamp of Baht 20 is required

Issued at.....

Date ..... Month ..... Year .....

(1) I, We.....Nationality.....  
Residing at No.....Road.....Sub-district/Khwang.....  
District/Khet.....Province.....Postal code.....  
in the capacity of a Depository and Trustee (Custodian) for .....  
who is a shareholder of Getabec Public Company Limited

holding .....shares and having .....votes, which consist of

Number of ordinary shares ..... shares, equivalent to .....votes

Number of preferred shares ..... shares, equivalent to .....votes

(2) Hereby appoint any one of:

☐ (1) Name.....Age.....years old

Residing at No.....Road.....Sub-district/Khwang.....

District/Khet.....Province.....Postal Code..... or

☐ (2) Name.....Age.....years old

Residing at No.....Road.....Sub-district/Khwang.....

District/Khet.....Province.....Postal Code..... or

☐ (3) Name.....Age.....years old

Residing at No.....Road .....Sub-district/Khwang.....

District/Khet.....Province.....Postal Code..... or

to be the proxy to attend and vote for me/us and on my/our behalf at the Annual General Meeting of Shareholders for the year 2021 to be held on Tuesday, April 20<sup>th</sup>, 2021, at 14.00, at Suanluang 1-3, 1<sup>st</sup> Floor, Novotel Hotel, 333 Srinakarin Road, Nongbon Sub-district, Prayet District, Bangkok 10250, or at any adjournment thereof.

(3) I/we authorize the proxy to cast the votes on my/our behalf in this Meeting in the following manners:

☐ The proxy is authorized for all shares held and entitled to vote.

☐ The proxy is authorized for certain shares as follows:

☐ Number of ordinary shares..... shares, and entitling to vote ..... votes

☐ Number of preferred shares..... shares, and entitling to vote ..... votes

Total entitled vote ..... votes

(4) I/we authorize the proxy to cast the votes on my/our behalf in this Meeting in the following manners:

☐ Agenda 1: To Certify the Minutes of the Annual General Meeting of Shareholders for the Year 2020 convened on June 16<sup>th</sup>, 2020

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ Agenda 2: To acknowledge the performance of the Company for the year 2020

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ Agenda 3: To consider and approve the Company's Financial Statement for the year 2020 ending December 31<sup>st</sup>, 2020 audited by the licensed auditor

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ Agenda 4: To consider and approve the allocation of the net profit as legal reserve and dividend payment for the year 2020

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ Agenda 5: To consider and approve the re-election of Directors who retired by rotation as the Company's Directors For the year 2021

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve the election of all proposed directors

☐ Approve the election of Assoc.Prof. Dr. Paritud Bhandhubanyong as the Company's director

☐ Approve

☐ Disapprove

☐ Abstain

☐ Approve the election of Dr. Kamol Takabut as the Company's director

☐ Approve

☐ Disapprove

☐ Abstain

☐ Agenda 6 : To consider and approve the remuneration of the directors for the year 2021;

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ Agenda 7: To consider and approve the appointment of the auditors and the determination of audit fee for the year 2021

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ Agenda 8: Other matters (if any).

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain



(5) Voting of the proxy for any agenda that is not consistent with the intention specified under this proxy shall be deemed invalid and shall not be the vote of me/us as shareholder.

(6) If I/we do not specify or clearly specify my/our intention to vote in any agenda, or if there are agendas other than agendas specified above, or if there is any change or amendment to any fact, the proxy shall be authorized to consider the matters and vote on my/our behalf as the proxy deems appropriate.

Any act performed by the proxy at the Meeting shall be deemed to have been done by me/us in all respects except for the voting of the proxy which is not consistent with my/our intention as specified under this proxy.

Signed ..... Grantor

(.....)

Signed ..... Grantee

(.....)

Signed ..... Grantee

(.....)

Signed ..... Grantee

(.....)

**Note:**

1. This Proxy Form C shall be applicable only for the shareholders who are listed in the share register book as the foreign investors appointing the custodian to act as their depository and trustee in Thailand.
2. The following documents shall be attached with this Proxy Form:
  - (1) Power of attorney from a shareholder authorizing the custodian to sign the Proxy Form on behalf of the shareholder.
  - (2) Letter certifying that the person signing the Proxy Form is authorized to engage in custodian business.
3. The shareholder appointing the proxy must authorize only one proxy to attend and vote at the Meeting and shall not allocate the number of shares to several proxies to vote separately.
4. In case of agenda relating to the appointment of directors, the proxy is entitled to elect all or any of the proposed directors.
5. In case that there is agenda other than agendas specified above, the proxy is entitled to use the Annex to the Proxy Form

## Annex to the Proxy Form Type C

### Grant of proxy as a shareholder of Getabec Public Company Limited

For the Annual General Meeting of Shareholders for the Year 2021 on Tuesday, April 20<sup>th</sup>, 2021, at 14.00, at Suanluang 1-3, 1<sup>st</sup> Floor, Novotel Hotel, 333 Srinakarin Road, Nongbon Sub-district, Pravet District, Bangkok 10250, or at any adjournment thereof, or at any adjournment there of

☐ Agenda .....

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve.....votes ☐ Disapprove.....votes ☐ Abstain.....votes

☐ Agenda .....

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve.....votes ☐ Disapprove.....votes ☐ Abstain.....votes

☐ Agenda .....

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve.....votes ☐ Disapprove.....votes ☐ Abstain.....votes

☐ Agenda .....

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve.....votes ☐ Disapprove.....votes ☐ Abstain.....votes

☐ Agenda .....

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve.....votes ☐ Disapprove.....votes ☐ Abstain.....votes

☐ Agenda .....

☐ (a) The proxy is entitled to consider the matter and cast the votes on my/our behalf as he/she deems appropriate in all respects.

☐ (b) The proxy must cast the votes in accordance with my/our following instruction:

☐ Approve.....votes ☐ Disapprove.....votes ☐ Abstain.....votes

☐ Agenda ..... To elect directors (continued)

Director's name.....

☐ Approve.....votes ☐ Disapprove.....votes ☐ Abstain.....votes

Director's name.....

☐ Approve.....votes ☐ Disapprove.....votes ☐ Abstain.....votes

Director's name.....

☐ Approve.....votes ☐ Disapprove.....votes ☐ Abstain.....votes

Director's name.....

☐ Approve.....votes ☐ Disapprove.....votes ☐ Abstain.....votes

Director's name.....

☐ Approve.....votes ☐ Disapprove.....votes ☐ Abstain.....votes

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☐ Approve.....votes ☐ Disapprove.....votes ☐ Abstain.....votes

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Director's name.....

☐ Approve.....votes ☐ Disapprove.....votes ☐ Abstain.....votes

Director's name.....

☐ Approve.....votes ☐ Disapprove.....votes ☐ Abstain.....votes



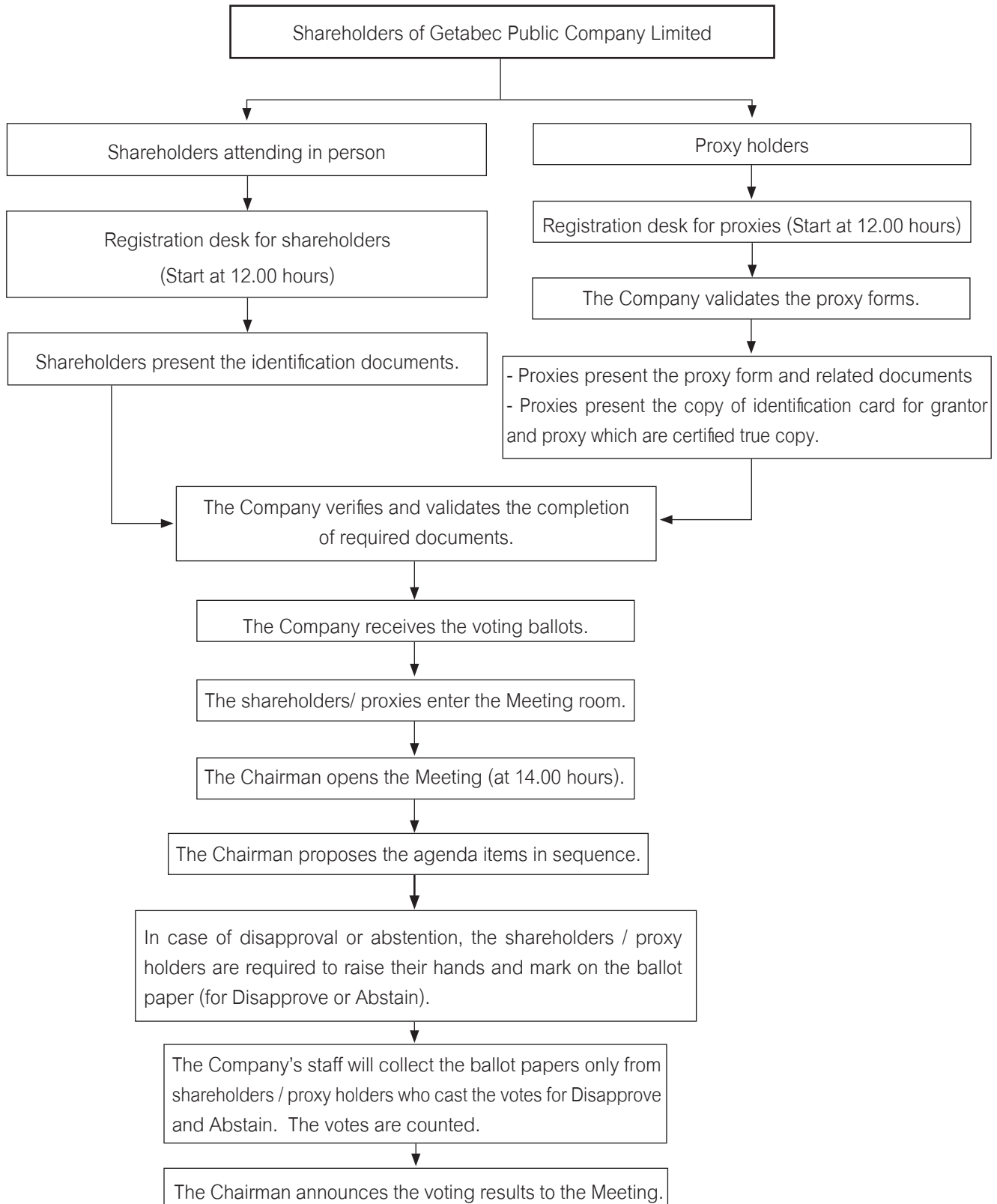
**Information of Company's Independent Director who represents to be a Proxy of Shareholders  
at the Annual General Meeting of Shareholders for the Year 2021  
of Getabec Public Company Limited**

Name	Position	Age (Years Old)	Address	Special interest in any Agenda Item proposed in this Annual General Meeting of Shareholders
Assoc. Prof. Dr. Aekkachai Nittayagasetwat	Chairman of the Audit Committee/ Independent Director	57	335/7, Srinakarin Road, Khwang Nong Bon, Khet Prawet, Bangkok	None

## Procedures for Attending the Annual General Meeting of Shareholders for the Year 2021

Getabec Public Company Limited

April 20th , 2021 at 14.00 hours



\* Please return all of voting ballots to the Company's staff after the end of Meeting.

## Methods for Vote Casting and Counting in the Annual General Meeting of Shareholders

1. For voting methods on Annual General Meeting, each shareholder shall have a number of votes equal to the number of shares held. One share equals to one vote, and each shareholder is entitled to cast the votes in each agenda to approve, disapprove or abstain. In this regard, each shareholder is entitled to cast the votes only in one choice otherwise the ballot would be regarded as void. In case a foreign shareholder appoints a custodian in Thailand, the proxy is entitled to vote in accordance with the intention of the shareholder specified under the proxy form.

2. In order to count the votes on each agenda, a barcode system will be applied. A simple majority vote of the shareholders who attend and cast their votes is required unless there are any other legislations determining otherwise. The process of counting votes is shown on the monitor. In this regard, the voting methods are divided into 4 main parts as follows:

- Part 1: Agendas 1, 3, 4, 5 and 7 are ordinary resolutions which require a simple majority vote of the shareholders who attend and entitled to cast the votes.
- Part 2: Agenda 2 are for acknowledgement and does not require shareholders' voting.
- Part 3: Agenda 6 is the remuneration of directors for which it requires a vote of not less than two-thirds of the total number of votes of shareholders who attend the Meeting.

3. In order to count the votes in the Meeting smoothly and quickly, the vote counting would be based on deduction of "Disapprove" and "Abstain" votes from the total number of votes of the shareholders who attend the Meeting on each agenda. Any shareholders who wish to vote disapprove or abstain must raise their hands and the Company's staff will collect their voting ballots. In case no shareholders raise their hands for disapprove or abstain, it shall be deemed that the Meeting unanimously resolves to approve the agenda.

4. To ensure that the process of vote counting is transparent in accordance with the Company's code of conduct, the Company's staff would collect all of the voting ballots simultaneously at the end of the Meeting. In case shareholders would like to leave the Meeting before the end of the Meeting, they have to submit the voting ballots to the Company's staff before leaving in order to receive the Minute and check for accuracy.

The Company will make disclosure of the Minutes of Annual General Meeting of Shareholders within 14 days from the Meeting date.

Map of the Venue for the Annual General Meeting of Shareholders for the Year 2021  
Tuesday, April 20, 2021 at 14.00 hours



Suan Luang 1-3 Room, 1<sup>st</sup> Floor, Novotel Bangkok Bangna Hotel,  
No. 333, Srinakarin Road, Bang Bon Sub-District, Prawet District, Bangkok, 10250





**GETABEC**

Boiler & Burner Specialist

German-Thai Boiler Engineering Cooperation



# GETABEC

Boiler & Burner Specialist

German-Thai Boiler Engineering Cooperation

## บริษัท เจตาเบค จำกัด (มหาชน)

GETABEC PUBLIC COMPANY LIMITED

335/7 ถนนศรีนครินทร์ แขวงหนองบอน

เขตประเวศ กรุงเทพมหานคร 10250

โทรศัพท์ 02 366 0400-7

โทรสาร 02 366 0399

WWW.GETABEC.COM

